

## Winslow Church of England School

To: The Parents/Carers of pupils in Year 5

Dear Parents/ Carers,

We are pleased to announce that we have pencilled in a potential visit to the PGL site at Liddington in Wiltshire for when your child is in Year 6. The visit is planned for **Monday 14<sup>th</sup> October to Friday 18<sup>th</sup> October 2024**, staying over four nights.

PGL Liddington is one of the biggest adventure centres with plenty of space to inspire, motivate and challenge your children. There are watersports lakes, sports pitches, great indoor facilities and a treetop study trail. The children are expected to be responsible for themselves; and will learn how to organise themselves and extend their abilities in a variety of structured activities, while working alongside other children. Activities may include:

- Archery
- Raft building
- Paddleboarding
- Orienteering
- Team problem solving
- Laser Tag
- Canoeing

The objective is to cover many aspects of Physical, Personal, Social and Health Education.

Before making your final decision, it is important that I draw the following to your attention. **We have to confirm our booking this term and pay well in advance.** Refunds to parents not covered by the insurance (see below) would have to come directly out of our school budget – affecting the resources available for all pupils. **Therefore, if during the year your child decides they no longer want to attend the trip, the costs we incur will be passed to the parents.**

Refunds will only take place, if covered by the LEA's insurance. Copies of the insurance plan are available on request.

The LEA's Visit Insurance does cover cancellation but only on the following grounds:

- A medical reason supported by a doctor's note advising that the child does not take part
- A death in the family
- The family moving away from the area owing to a change in employment for instance
- Serious illness in the family

**It should be noted that the schools LEA insurance would not cover any coach refund.**

We hope that this helps to reassure parents about this visit and the booking implications concerned.

In line with the school's charging policy for visits it is necessary to request a contribution from parents to cover the cost of the trip. In this case the request is for **£320** and includes travel, full board accommodation and a programme of activities run by qualified experienced PGL staff. Should parents be unwilling to contribute, it might prove necessary to cancel the trip.

**If you are eligible for free school meals or feel you have financial circumstances which will cause difficulty in making a contribution please talk in confidence to the Headteacher by Friday 13<sup>th</sup> October.**

Please complete and submit the **ParentMail form and pay your deposit of £65 via ParentMail** to secure your child's place so we can finalise arrangements by **Friday 13<sup>th</sup> October 2023**. This deposit is **non-refundable** unless the whole trip does not take place.

The remaining instalments will be due as follows:

Thursday 30 <sup>th</sup> November	£65
Thursday 29 <sup>th</sup> February	£50
Thursday 28 <sup>th</sup> March	£50
Tuesday 30 <sup>th</sup> April	£40
Friday 31 <sup>st</sup> May	£50

If the final payment is not made by Friday 31<sup>st</sup> May 2024, you may lose your place and your deposit.

**If the ParentMail form is not completed or the deposit is not paid by the 13<sup>th</sup> October 2023 we will presume your child will NOT be attending the residential trip in Year 6.**

Further details will be sent out to those parents who have indicated that they want their child to take part, at a later date.

I am sure the children will have an amazing time at PGL!

Yours sincerely

**Mrs K Epps**

**Visit to PGL Liddington 14<sup>th</sup> – 18<sup>th</sup> October 2024**

- I wish my child ..... (child's name) to take part in the school visit to PGL Liddington in October 2024
  
- I have paid a non-refundable deposit of £65 via ParentMail and I understand that I am agreeing to make a total contribution of £320 for the 5 day visit**
  
- I do not wish my child..... (child's name) to take part in the school visit to PGL Liddington in October 2024.

Signed: ..... Parent/Carer

**(Please return no later than Friday 13<sup>th</sup> October 2023)**